



## Stevens Creek Striders Board Meeting

**Date:** Nov 17, 2014

**Attendees:** Hugo de Groot, Hans van Rietschote, Hema Ganapathy, Randy Ison, Dwight Brown

**Absent:** Allison Boudreau, Mike Kreaden

**Location:** Hans and Hema's home, Los Gatos

- Approval of October meeting minutes – seconded and approved, by Randy and Hugo
- **Financial overview**
  - We have \$3,781.95 in cash and \$5,041.95 for cash/receivables
  - **Financials:**
    - **ACTION:** Pay the Audubon society \$1500, OWNER: Hugo, CLOSED
    - **ACTION:** Need to send a note to everyone and let them know how much they paid towards the Audubon society – the amount is tax deductible, share their TAX ID# OWNER: Hugo
    - **ACTION:** Create a form letter and send to all participants, OWNER: Hugo
    - **ACTION:** Send a separate note to the Team Andrew contributors, TAX ID for LLS, OWNER: Hugo
- **Western States Lottery**
  - One entrant and he is approved to win, seconded and approved
  - **ACTION:** E-mail to Mike Kreaden to inform him, OWNER: Hans
- **Holiday Party:**
  - Date: is December 13<sup>th</sup>, 2014
  - **ACTION:** Gift certificates: Peggy will send the list of potential vendors
    - Several gift certificates that included Zombie Runner and entries to races
  - **ACTION:** Hans to send out e-mail about the Xmas party once the web site is ready, CLOSED



- **ACTION:** Hema to send out a summary of the caterer costs etc., OPEN
- Awards:
  - Will do this year
  - Do we include something on the website? Or should we send out a list of people to nominate?
    - **ACTION:** Add a section on the website to put up the nominations, OWNER: Mike/Randy
- Decorations - set up meeting with Imogen and Allison, ACTION: Hema
- Sign making party - ACTION: Hema
- Marking out the route - Randy and Hans
  - Description of the route
- Speeches around the awards and raffle
- **Lunar Server:**
  - We are off Lunar pages - all the old pages have been backed up
  - Changed all the forwarding
  - Thanks to Mike
- **Newsletter:**
  - The newsletter will come out at the end of January
  - Proposal: can we change to newsletter to a newsfeed, RSS feed
  - We can do both the newsletter and newsfeeds
- **ACTION ITEMS:**
  - Dwight: limit the number of Sat runs you can do until you join, write up a policy on the meetup, get help from Imogen
    - Imogen has written the disclaimer
    - New members should get a welcome, Hans sends out an e-mail - Dwight to take that over, Hans to send the blurb to Dwight
  - Hugo to write an app for signing up new members - OBSOLETE
  - Make a release form for new members - HEMA
  - Contact Quicksilver to see what they do for insurance - Dwight
  - Limits and liabilities on insurance - OPEN
  - Scrub the membership list - action moved from Mike to Hugo, OPEN



- Do an audit of the website OWNER: Randy, still OPEN
- Hugo to add Weston as a new member, send him a welcome e-mail
- Dwight to get a date for trail maintenance and inform the club
- Discuss new activities and marketing events for SCS
- Announcement schedule:
  - Board members do the announcements for one month:
    - Nov: Hans
    - Dec: Hugo
    - Jan/15: Imogen
    - Feb/15: Mike
    - Mar/15: Randy
  - **ACTION:** Time and place of next meeting
    - Date: Jan 7<sup>th</sup>/15
    - Location: Hugo's house, 721 Sheraton Drive, Sunnyvale, CA